

# IBSnewyork

INTERNATIONAL BEAUTY SHOW

## Rules & Information

PLEASE READ THE FOLLOWING CAREFULLY BEFORE REGISTERING YOUR GROUP

**STUDENT DAY IS TUESDAY, MARCH 12, 2019**

Registrations must be paid in full and received by February 3, 2019 to receive the discounted rate. Entrance wristbands will ONLY be mailed for registrations received by February 3.

### ELIGIBILITY & PRICING

- ONLY SCHOOL OFFICIALS CAN ORDER STUDENT TICKETS AT THE DISCOUNTED PRICE. We will NOT accept registrations from students individually if they want to attend at the discounted School Program rate.
- The Student discount is valid for Tuesday, March 12 only. **A minimum of ten student tickets must be purchased in order to get the discounted student pricing of: \$38 By February 3 / \$48 After February 3**
- **Sunday/Monday Attendance:** School groups that wish to attend Sunday or Monday must be pre-approved by Show Management and **must purchase regularly priced tickets**. For more information, email [sgall@questex.com](mailto:sgall@questex.com) by Sunday February 3, 2019. PLEASE NOTE: School groups that purchase tickets for Sunday/Monday must pick up their wristbands onsite. Wristbands for Sunday/Monday entrance will not be mailed in advance.
- Students who show up on any other day without pre-approval must purchase a regularly-priced ticket at the door. **Please make sure your students are aware of this.** Sunday and Monday onsite prices are \$100 per person, per day.
- To receive entrance materials prior to the show, you must register and pay in full by February 3, 2019. Schools that register after February 3 must pick up their materials at the Javits Center on Tuesday, March 12.

### ONSITE REGISTRATION

- **All students must be prepared to show a valid Student ID onsite.** If your school does not issue student IDs, please ensure your students have in their possession a letter on school letterhead confirming their enrollment at the school.
- Student ID is necessary to purchase the \$48 discounted student ticket onsite Tuesday, March 12 and this ticket is only valid for Tuesday admission. If students show up on Sunday or Monday and purchase tickets onsite, tickets are \$100 per person, per day. Students must be prepared to show a valid Student ID onsite.
- If the school decides to purchase student tickets at the show, the school does NOT receive complimentary Chaperone or School Official tickets. **Onsite, Chaperone and School Official tickets are \$100 per person.**

### CHAPERONE ELIGIBILITY & INFORMATION

- Every 10 student tickets purchased entitles the school to one (1) complimentary Chaperone ticket.
- Each additional purchase of 10 student tickets entitles the school to one (1) additional complimentary Chaperone ticket.
- Chaperones can only attend the show on Tuesday, March 12 and MUST remain with students at all times while at the show.
- If the school needs to purchase additional Chaperone tickets (in addition to the allotment), please do so by February 3 to get the discounted rate of \$75 per Chaperone. There is no complimentary or discounted Chaperone price after this date and onsite.

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## SCHOOL OFFICIAL ELIGIBILITY & INFORMATION

- Ten student tickets must be purchased to receive the three (3) complimentary School Official entry badges -one badge per School Official.
- Each School Official receives one badge and the badge can be used on one day only (either Sunday, Monday or Tuesday). School Official names and day of attendance (Sunday, Monday or Tuesday) must be provided during registration in order to obtain School Official badges for entry.
- If the school needs to purchase additional School Official badges (in addition to the allotment), please do so by February 3rd to get the discounted rate of \$75 per person. There is no discounted School Official price onsite.

## REGISTRATION & PAYMENT – Online registration closes March 3, 2019.

- The main contact for each school will be emailed a password to log into the online registration site. Please check the email address you've registered with in the past for your password to register. If you have a question about your password, please email [ibsnystudents@xpressreg.net](mailto:ibsnystudents@xpressreg.net) for help with your inquiry.
- To register visit [IBSnewyork.com](http://IBSnewyork.com), select REGISTER, then School Registration. Credit card and school checks are both accepted online. **If you decide to pay by check, please mail it in advance of the February 3rd deadline.** Registrations that are still incomplete (without payment) by February 3rd will be cancelled and tickets will need to be purchased onsite at the regular attendee rate of \$100 per person.

### • Forms of payment:

- **Credit cards:** Mastercard, VISA and American Express
- **Checks/Money Orders:** School checks, certified checks and money orders only.  
PERSONAL CHECKS ARE NOT ACCEPTED.

**PLEASE MAKE CHECKS PAYABLE TO: IBS New York 2019 / Questex LLC**

**Mail check with completed form to: IBS New York 2019 C/O CDS  
7 Technology Park Drive  
Bourne, MA 02532**

## ENTRANCE PACKET MAILING

Schools that have registered and paid in full by February 3rd will be mailed their entrance packets via USPS Certified Mail the week of February 25th and delivery will be tracked to ensure proper receipt. The shipping and handling fee for this mailing is \$7.00 and is added to each school registration automatically. It is the responsibility of the school key contact to keep the materials secure and distribute appropriately.

## GENERAL SHOW INFORMATION

### Show Hours:

SUNDAY, MARCH 10: 9:30am-6:00pm  
MONDAY, MARCH 11: 9:30am-6:00pm  
**TUESDAY, MARCH 12: 9:30am-5:00pm**  
(Student Day)

### Show Location:

Jacob Javits Convention Center  
655 West 34th Street  
New York, NY 10001

## TERMS & CONDITIONS

**Cancellation/Downgrade Policy:** Refunds less a \$15 processing fee per student will be granted if requested no later than February 3, 2019. Please email refund requests to [ibsnystudents@xpressreg.net](mailto:ibsnystudents@xpressreg.net). Please note that refunds will NOT be issued for no-show registrants and/or requests received after February 3, 2019.

- Registering for IBS New York implies consent to use your image in future promotional materials and media coverage.
- No children under the age of 15 are allowed on the show floor or in classrooms, including infants in strollers.
- For questions, please email [ibsnystudents@xpressreg.net](mailto:ibsnystudents@xpressreg.net) or call **508.743.8547**
- **PLEASE NOTE: If your students arrive to the show on Sunday or Monday without prior Show Management approval, they will need to purchase regularly priced tickets at \$100 per person. Please make sure your students are aware of this. THERE ARE NO EXCEPTIONS TO THIS RULE.**